

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

**January 20, 2020**

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 20<sup>th</sup> of January 2020 at 3:30 p.m., at Governor's Ranch Clubhouse, 9050 W. Prentice Avenue, Littleton, Colorado. The meeting was open to the public. Chris Veesaert presided.

**ATTENDANCE:**

Directors in attendance were:

Chris Veesaert, Chairman  
Bill Geddes  
John LaBoon  
Bob Hart  
Leo Johnson

Also in attendance were:

Nicki Simonson, Assistant District Manager  
Jerry May, District Engineer  
Rebecca Hill

**ADMINISTRATIVE MATTERS:**

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Discussion on 5542 S. Moore Street Delinquency: The Board was presented with a letter from the homeowner's attorney seeking a reduction in outstanding service fees owed in return for complying with District's requests for a sump pump inspection. The Board is willing to forgive any sump pump violation service fees for January, February and March 2020 only, providing homeowner completes the sump pump inspection prior to March 31, 2020 and pays any outstanding balance on the account. This decision was approved upon motion by Bob Hart and seconded by Leo Johnson. Nicki Simonson will send a certified letter to the homeowner and her attorney detailing the Board's decision.

Minutes: The meeting minutes for November 18, 2019 were approved upon motion by Leo Johnson seconded by John LaBoon, with one correction to reflect the percentage rate increase to commercial customers to correlate with information provided on residential customers. The meeting minutes for the special meeting on December 19, 2019 were approved upon motion by Bill Geddes seconded by Leo Johnson.

Adoption of Sunshine Resolution: Leo Johnson moved to approve the 2020 Resolution No. 1, specifying the locations at which notices will be posted for the District's board meetings which are open to the public. Bill Geddes seconded the motion and it was approved.

**ENGINEERING & MAINTENANCE MATTERS:**

2020 Capital Improvements: Surveying and subsurface utility investigation for the sanitary sewer main removal/replacements in West Berry Drive and South Jellison Street have been completed. Bid documents will be ready by mid-February with a due date of March 9, 2020. Bids will be summarized and presented for review at the March 16 board meeting.

2018 Capital Improvements: Repairs to the cracked asphalt on South Moore Street will be covered under Conroy Excavating’s warranty. A meeting has been scheduled between Conroy, Martin/Martin and Jefferson County Road and Bridge to discuss coordination of the repair. Chris Veesaert asked if this repair would extend the existing warranty from Conroy Excavating and Jerry May said he would find out.

**FINANCIAL MATTERS:**

Disbursements: Leo Johnson moved to ratify the approval of the December 2019 disbursements. John LaBoon seconded the motion and it was approved. Leo Johnson then moved to approve the January 2020 disbursements. John LaBoon seconded the motion and it was approved.

Financial Statements: Leo Johnson gave an update on the District’s draft financial statements for the year ending December 31, 2019. Bob Hart had a question on the calculation of the Cash in Bank/Pool line item. Nicki will provide information on how that number is calculated at the March Board meeting.

**ELECTIONS:**

2020 Election Resolution #2: Nicki Simonson presented the 2020 Resolution No. 2 appointing the Designated Election Official for the 2020 election and authorizing the Designated Election Official to cancel the election. The resolution was adopted upon motion of Leo Johnson and second by Bob Hart. Nicki also provided the Board with a diagram showing how the election years will change from even to odd years. She said the Call for Nominations for the 2020 election will be published in the local newspaper as required by law. All directors currently up for re-election have agreed to serve again.

**OTHER BUSINESS:**

2020 Annual District Newsletter: The Board reviewed the draft 2020 newsletter. The newsletter was approved with amendments upon motion by Leo Johnson and seconded by Bill Geddes.

Adjournment: There being no other business, Chairman Chris Veesaert, adjourned the meeting.

Respectfully submitted,



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Leo Johnson, Secretary