

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

**March 16, 2020**

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 16<sup>th</sup> of March 2020 at 3:30 p.m. via conference call. The meeting was open to the public. Chris Veesaert presided.

**ATTENDANCE:**

Directors in attendance were:

Chris Veesaert, Chairman  
Bill Geddes  
John LaBoon  
Bob Hart  
Leo Johnson

Also in attendance were:

Nicki Simonson, Assistant District Manager  
Justin Meeks, District Engineer  
Rebecca Hill  
Pete Doherty – proposed new board member

**ADMINISTRATIVE MATTERS:**

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Pete Doherty was introduced as the proposed new board member to replace John LaBoon. Pete provided an overview of his professional background to the board.

Minutes: The meeting minutes for January 20, 2020 were approved upon motion by John LaBoon seconded by Bill Geddes, with one spelling correction under 2018 Capital Improvements.

**ENGINEERING & MAINTENANCE MATTERS:**

2020 Capital Improvements: Martin/Martin received 3 bids for this project and the bid tabulation was presented to the board for JBS Pipeline Contractors, Brannan Construction and T. Lowell Construction. JBS Pipeline Contractors was the lowest bid with the asphalt mill and overlay line items being well below the other bidders. Concern was expressed by the Board about the substantially lower bid. Justin Meeks confirmed that any asphalt replacement would require a 2-year warranty and Jefferson County inspection. He also stated that they had worked with JBS previously and they were knowledgeable, professional, stayed within budget and have good references. Subsequently, Martin/Martin recommends that the District accept the bid from JBS. The JBS bid was approved upon motion by Bob Hart and second by Bill Geddes. Notice of the award will be sent to JBS on March 17, 2020. Once the contract has been signed by JBS, Justin Meeks will coordinate with Chris Veesaert and Leo Johnson to sign the contract on behalf of the District. Bill Geddes made a motion to authorize Leo Johnson and Chris Veesaert to sign the JBS contract outside of a regularly scheduled board meeting. The motion was seconded by John LaBoon and approved to be ratified at the May 18, 2020 board meeting.

2020 Scheduled Maintenance: Justin Meeks stated that DES will begin cleaning the sanitary sewer system between Kipling and Simms at the beginning of summer. CCTV inspections of all the mains where homeowners repaired their service tap connections will be completed prior to the scheduled cleaning.

2018 Capital Improvements: Martin/Martin met with Jefferson County, Conroy Excavating and New West Paving representatives on March 3, 2020 to discuss the trench excavation damage to pavement on South Moore Street. Conroy Excavating will provide all necessary repairs under warranty and at no cost to the District. The repair was completed on March 9, 2020. This repair does not extend the warranty term.

### **FINANCIAL MATTERS:**

Disbursements: Leo Johnson moved to ratify the approval of the February 2020 disbursements. Bill Geddes seconded the motion and it was approved. Leo Johnson then moved to approve the March 2020 disbursements with one amendment to add payment to Leo Johnson for attending the meeting. John LaBoon seconded the motion and it was approved.

Financial Statements: Nicki Simonson reviewed the February 2020 financials which are in draft form pending audit.

### **ELECTIONS:**

2020 Election Resolution #3: Nicki Simonson, the District's designated election official, presented Resolution No. 3 for the Board's approval which cancels the District's 2020 election as there were not more candidates for director than offices to fill. The resolution declares candidates Chris Veesaert, Leo Johnson and John LaBoon elected for three-year terms which will start in May after the May 5<sup>th</sup> election date. The resolution was approved upon motion of Leo Johnson and second by John LaBoon.

### **OTHER BUSINESS:**

Chris Veesaert requested that his comcast email be used rather than the icloud email.

Nicki Simonson gave an overview of the SDA workshops that are available this year and will send the schedule out to any board member that is interested in attending.

Adjournment: There being no other business, Chairman Chris Veesaert, adjourned the meeting.

Respectfully submitted,

  
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Leo Johnson, Secretary