

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

May 17, 2022

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Tuesday, the 17th of May 2022 at 3:30 p.m., in person at the Governor's Ranch Clubhouse located at 9050 W. Prentice Avenue, Littleton, CO 80123. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Pete Doherty
Bob Hart
Leo Johnson

Also in attendance were:

Justin Meeks, District Engineer
Heidi Storz, Kerrane Storz P.C.
Robert Crawford, Kerrane Storz P.C.
Dawn Schilling
Judy Simonson
Nicki Simonson

ADMINISTRATIVE MATTERS:

Election: Oaths of Office were administered to newly elected directors, Bob Hart and Bill Geddes.

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: One homeowner attended the meeting via Zoom to ask the Board for consideration in waiving two late charges on her account. After listening to the homeowner's explanation, a \$50 late fee and an \$80 posting fee were waived upon motion by Bob Hart and second by Pete Doherty.

Minutes: The regular meeting minutes for March 21, 2022, were approved upon motion by Leo Johnson and second by Bill Geddes.

ENGINEERING & MAINTENANCE MATTERS:

2020 Capital Improvements: Leo Johnson moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2020 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. Bill Geddes seconded the motion, and it was approved.

After discussion, the Board then exited the executive session.

Leo Johnson moved to authorize Chris Veesaert and Bob Hart to agree on behalf of the District, to options previously discussed in executive session that could resolve the 2020 capital improvement dispute during mediation. Pete Doherty seconded the motion, and it was approved.

2022 Capital Improvements: The proposed capital improvements for 2022 consist of placing 3500 LF of cured-in-place-pipe lining. Martin/Martin received only one bid on the project. The Board decided to table the decision to award the contract until a later date.

Jefferson County Paving Project: Martin/Martin will continue to track the Jefferson County paving project which is projected to be completed this summer. Milling was completed at the end of April and overlay paving began the first week of May. Any observation or discovery of Jeffco dropping asphalt into the District manholes will be brought to Jeffco's attention immediately so the issues can be resolved. The Board requested that Jennifer Bailey send a letter to the Jeffco attorney stating the same.

10020 W. Montgomery Avenue: The homeowner is still working on re-zoning their property to support another housing structure. Martin/Martin has requested design plans regarding how they propose to connect to the District's sanitary sewer collection system; however, no plans have been received to date.

Leak Behind 10535 W. Berry Drive: Martin/Martin and the District Manager were notified of a potential leak behind this property in the green belt. DES was dispatched to investigate and concluded the leak appeared to be water and wasn't associated with the District's main.

AUDIT MATTERS:

Dawn Schilling gave an overview of the 2021 draft audit and answered any questions. The 2021 Audit was approved upon a motion by Leo Johnson and second by Bill Geddes, subject to Metro Water Recovery's Board approving the final adjustment for their 2021 charges in June. The District Representation Letter was then approved upon motion by Leo Johnson and seconded by Bill Geddes. Dawn Schilling then left the meeting.

FINANCIAL MATTERS:

Check Register: Nicki Simonson presented the District's check register for April 1, 2022, through April 30, 2022. Leo Johnson moved to ratify the approval of the check register and it was approved upon second by Bill Geddes. Leo Johnson then moved to approve the check register for May 1, 2022 through May 31, 2022 which was approved upon second by Bill Geddes.

Financial Statements: Nicki Simonson presented the District's audited financial statements for the period ending December 31, 2021 which were then approved upon motion by Leo Johnson and second by Bill Geddes. Leo Johnson then moved to approve the April 30, 2022 unaudited financials which were approved upon second by Bill Geddes.


Investment Report: Leo Johnson gave an overview of the District's investments. Leo suggested reviewing upcoming bonds and doing early terminations on any low interest rate bonds in favor of newer bonds with higher rates, if and when available. Nicki Simonson will send any new rate sheets she receives from the bank over to Leo for review.

OTHER BUSINESS:

Chris Veesaert asked about compensation limits for Board members. Nicki Simonson believes the limit is \$100 per Director per meeting, which the Board currently receives, but will check.

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting.

Respectfully submitted,

DocuSigned by:

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Leo J. Johnson, Secretary