

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

September 16, 2019

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 16th of September 2019 at 4:30 p.m., at Governor's Ranch Clubhouse, 9050 W. Prentice Avenue, Littleton, Colorado. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Leo Johnson
John LaBoon

Also in attendance were:

Judy Simonson, District Manager
Justin Meeks, District Engineer
Nicki Simonson

Bob Hart's absence was excused

ADMINISTRATIVE MATTERS:

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The meeting minutes for July 15, 2019 and July 29, 2019 were approved with two changes upon motion of Leo Johnson, seconded by Bill Geddes.

ENGINEERING & MAINTENANCE MATTERS:

2019 Capital Improvements Project: The Cured-in-Place (CIPP) lining portion of the 2019 Capital Improvements Project was completed by Insituform Technologies. Necessary repairs were made as directed by the District Engineer to undercuts at the manholes and a wrinkle in the cured linings in the main between manholes 13.12E and 13.12D in South Routt Street. Follow up videos were provided on September 6, 2019 to validate integrity. Pay Application #1 was presented as an attachment to the engineering report.

The construction of a new 8-inch diameter main between manholes CC-GR5-7 and GR5-28 in South Johnson Street went quicker than anticipated. Diamond Contracting completed this work on August 26, 2019. A letter to the homeowners informing them of the existing condition of their service line has been drafted. The letter and Pay Application #2 for this portion was presented as an attachment to the engineering report. Both Pay Applications #1 and #2 were approved upon motion of Leo Johnson, seconded by John LaBoon.

Queen Street Backup: Jefferson County responded and only paid for a portion of the costs incurred by the District. The board reviewed a letter drafted by the District's legal counsel to be delivered as a response. The Board agreed that no other costs should be incurred to track down further payment for the problem. The Board agreed that with any future paving projects, the District's maintenance contractor will follow up and make sure all manholes are uncovered, unsealed and clean. If they are found to be covered or contain asphalt, Jefferson County will be contacted immediately to clean up and resolve the problems found. Justin will add that to the maintenance manuals for the District.

GIS Database: The GIS is being used to review regular CCTV maintenance for the remainder of 2019 as well as identifying Capital Improvement Projects (CIP) for 2020.

2020 Capital Improvements Project: Almost everything has been completed in Phase 1 of the 25-year Capital Improvement Plan. There is one remaining line planned for next year, behind the West Ridge Shopping Center and a point repair in West Powers Circle. Justin would like to add four additional mains that were found in videos this year that are also deformed and should be repaired or replaced immediately. He will start looking at the 2020 budget and what was planned in the 25-year CIP Plan and have a recommendation at the October meeting.

The tracer wire detail was inadvertently left out of the Board's packet so that item will have to be approved at the next meeting. Justin explained that they found a good solution for where to put the test station for the tracer wire and gave a brief description.

FINANCIAL MATTERS:

Disbursements: Leo Johnson moved to ratify the approval of the August 2019 and September 2019 disbursements. John LaBoon seconded the motion and it was approved.

Financial Statements: The District's bi-monthly financial statements for July and August 2019 were approved upon motion of Leo Johnson and second by Bill Geddes.

OTHER BUSINESS:

Metro Wastewater: Judy provided Metro Wastewater's projected 2020 fees. As expected, they have fluctuated again.

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 5:35 pm.

Respectfully submitted,



Leo Johnson, Secretary