

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

**October 19, 2020**

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 19th of October 2020 at 3:30 p.m. via Zoom conference call. The meeting was open to the public. Chris Veesaert presided.

**ATTENDANCE:**

Directors in attendance were:

Chris Veesaert, Chairman  
Leo Johnson  
Bob Hart  
Bill Geddes  
Peter Doherty

Also, in attendance were:

Judy Simonson, District Manager  
Nicki Simonson, Assistant District Manager  
Justin Meeks, District Engineer  
Rebecca Hill

**ADMINISTRATIVE MATTERS:**

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The meeting minutes for September 21, 2020 were approved upon motion by Leo Johnson and seconded by Bill Geddes.

**ENGINEERING & MAINTENANCE MATTERS:**

2020 Capital Improvements: JBS began work on the removal/replacement on S. Jellison Street and W. Berry Drive on October 6, 2020. The line on W. Berry Street was completed on October 16, 2020 and crews have moved onto S. Jellison Street. There is a water line in close proximity, so Martin/Martin has coordinated with Denver Water to partially close the valves on either end of this section so that the water line can be quickly isolated should it be damaged during construction. This is scheduled for the week of October 19, 2020.

2021 Engineering Budget including Capital Improvements: Justin Meeks gave an overview of the 2021 engineering budget and answered questions. Scheduled maintenance for 2021 includes cleaning and CCTV inspection of approximately one third of the District. Proposed capital improvements include removal and replacement of 4 sanitary sewer mains, two of which were identified as deformed and sagging during the 2019 CCTV inspections. The other two were planned for replacement in the 25-year Capital Improvements Plan.

Cleaning contractor rates will be updated once received. UNCC will begin charging the district for locates in 2021, with a \$1.50 charge per locate.

**FINANCIAL MATTERS:**

2021 District Budget: Judy Simonson gave an overview of the draft 2021 District budget and answered several questions. Bob Hart requested that some descriptors in the District's main budget be changed to correlate to the engineering budget more closely. Judy will review changes that can be made and update where appropriate in the final budget.

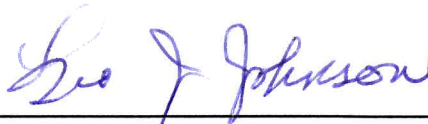
Disbursements: Leo Johnson moved to approve the October 1, 2020 through October 31, 2020 disbursements. Bill Geddes seconded the motion, and it was approved.

Financial Statements: Leo Johnson discussed the District's bi-monthly financial statements for the period ending September 30, 2020. They were approved upon motion by Leo Johnson and seconded by Pete Doherty. Nicki Simonson then briefly reviewed the Investment Report. The Board has showed interest in receiving quotes on professional financial management companies and Nicki Simonson is working on quotes to provide to the Board. The District has one bond that is maturing this month and will look into rates for others to review with the Board.

**OTHER BUSINESS:**

Adjournment: There being no other business, Chairman Chris Veesaert, adjourned the meeting.

Respectfully submitted,



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Leo J. Johnson, Secretary