

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

November 15, 2021

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 15th of November 2021 at 3:30 p.m., at Governor's Ranch Clubhouse, 9050 W. Prentice Avenue, Littleton, Colorado and via Zoom conferencing. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Pete Doherty
Bob Hart
Leo Johnson

Also in attendance were:

Judy Simonson
Nicki Simonson
Rebecca Hill
Justin Meeks, District Engineer

ADMINISTRATIVE MATTERS:

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The regular meeting minutes for October 18, 2021, were approved upon motion by Leo Johnson and second by Bill Geddes with one amendment.

2022 Meeting Schedule: The 2022 Meeting Schedule was approved upon motion by Bob Hart and second by Bill Geddes.

ENGINEERING & MAINTENANCE MATTERS:

2020 Capital Improvements: The District has not received any further correspondence from the contractor or their legal counsel since the last letter that the District's legal counsel sent to them on September 23, 2021.

10020 West Montgomery Avenue: The homeowner of this property who inquired about subdividing the lot has been provided the District's tap fee schedule and a tap application form. The District hasn't been contacted further on this matter.

Martin/Martin 2022 Contract: The 2022 Martin/Martin contract was approved upon motion by Leo Johnson and second by Bob Hart.

C&L Water Solutions 2022 Service & Maintenance Contracts: There was conversation concerning the rate increases for the two contracts. The Board asked Nicki to get an

explanation from C&L as to the reason for the various rate increases. The Board decided to approve the contracts subject to getting the explanation via email and providing their final approval at that time. Leo Johnson then moved to approve the C&L service contract with the above stipulation, Bob Hart second the motion and it was approved. Leo Johnson then moved to approve the C&L maintenance contract with the same stipulation, Bob Hart second the motion and it was approved. All Board members provided their vote via email and the contracts were approved with one Board member abstaining.

DES 2022 Contract: The DES 2022 contract was approved upon motion by Bob Hart and second by Pete Doherty.

Brooks Grease Service 2022 Contract: The Brooks Grease Service 2022 contract was approved upon motion by Leo Johnson and second by Bob Hart.

BUDGET MATTERS:

The budget and rate hearing was opened at 4:07 p.m. upon motion by Bill Geddes and second by Leo Johnson, the notice for which was published in the local newspaper as required by law. No public comments were received on the proposed budget.

Justin Meeks provided an overview of the 2022 engineering budget and answered any questions.

Judy Simonson gave an overview of the 2022 District budget and answered any questions. Nicki Simonson then reviewed rate changes on the fee schedule for 2022.

2022 Fee Schedule: The 2022 Fee Schedule was approved upon motion by Leo Johnson and second by Bill Geddes.

2022 Budget: The 2022 Budget was approved upon motion by Leo Johnson and second by Bob Hart.

Resolution No. 4: Resolution No. 4 to Adopt the Budget was approved upon motion by Bill Geddes and second by Leo Johnson.

Resolution No. 5: Resolution No. 5 to Appropriate Sums of Money was approved upon motion by Leo Johnson and second by Bill Geddes.

Budget Message: The 2022 Budget Message was approved upon motion by Leo Johnson and second by Bob Hart.

Chris Veesaert then closed the budget and rate hearing.

FINANCIAL MATTERS:

Check Register: Nicki Simonson presented the District's check register for November 1, 2021, through November 30, 2021. Leo Johnson moved to approve the check register and it was approved upon second by Bob Hart.

Financial Statements: Nicki Simonson presented the District's financial statements for the period ending October 31, 2021. They were approved upon motion by Leo Johnson and second by Bill Geddes.

Investment Report: Paperwork has been completed to set up the Colotrust Edge account and \$200,000 will be transferred into the Edge account from checking this week.

Auditor Request for Proposal: The Board reviewed the summary of Auditor responses that were received from the request for proposals. After discussion, Leo Johnson moved to continue to retain the services of Schilling & Company Inc. as the District's Auditor. The motion was approved upon second by Bill Geddes. One Board member abstained from voting.

OTHER BUSINESS:

Simonson and Associates 2022 Contract: Leo Johnson moved to approve the Simonson and Associates contract for management services in 2022. Bob Hart seconded the motion, and it was approved.

TAC Meeting: Nicki Simonson advised the Board that she had attended the TAC meeting and there will be no fee assessed in 2022.

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 5:40 p.m.

Respectfully submitted,

DocuSigned by:
Leo J. Johnson
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Leo J. Johnson, Secretary