

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

September 17, 2018

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 17th of September, 2018 at 4:30 p.m., at Governor's Ranch Clubhouse, 9050 W. Prentice Avenue, Littleton, Colorado. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Leo Johnson
Bob Hart

Also in attendance were:

Judy Simonson, District Manager
Justin Meeks, District Engineer
Nicki Simonson

John LaBoon's absence was excused.

ADMINISTRATIVE MATTERS:

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The meeting minutes for July 16, 2018 were approved upon motion of Leo Johnson, seconded by Bob Hart.

ENGINEERING & MAINTENANCE MATTERS:

2018 Capital Improvements Project: Justin reported that the 2018 CIPP project was awarded to Granite Inliner. They just began work and the project should only take a week. The 2018 sanitary sewer removal/replacement project has been completed. Justin attended the final site walk with Jefferson County and the contractor on August 23rd.

Queen Street Backup: Judy provided the Board with a draft letter to the Jefferson County Board of Commissioners as a follow up to the original letter that was sent earlier this year. The letter was approved to be sent upon motion by Leo Johnson, seconded by Bob Hart.

GIS Database: Justin finished his engineering report with an update on the GIS Database implementation. They are still working to get the web-browser based version of the software so that the District Manager can use it. He will be setting up a training and work session with the District Manager soon to get feedback on any changes or requirements before releasing that access to the District Manager.

Ratify Approval of Conroy Excavating Change Orders No. 2 & 3: The Board was presented with the two changes orders from Conroy Excavating that were signed the previous month so work could continue. The approval of both change orders was ratified upon motion by Leo Johnson, seconded by Bob Hart.

Approval of Conroy Excavating Pay Application No. 3: The Board was presented with Conroy's Pay Application No. 3. It was approved as amended upon motion by Leo Johnson and seconded by Bob Hart.

FINANCIAL MATTERS:

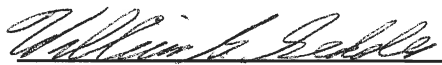
Disbursements: Leo Johnson moved to ratify the approval of the August, 2018 disbursements. Bill Geddes seconded the motion and it was approved. Leo Johnson then moved to approve the September, 2018 disbursements as amended. Bill Geddes seconded the motion and it was approved.

Financial Statements: The District's bi-monthly financial statements for July and August 2018 were approved upon motion of Leo Johnson and second by Bill Geddes.

OTHER BUSINESS:

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 5:39 pm.

Respectfully submitted,



~~Leo Johnson, Secretary~~
William Geddes, Assistant Secretary