

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

**October 17, 2022**

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 17<sup>th</sup> of October 2022 at 3:30 p.m., in person at the Governor's Ranch Clubhouse located at 9050 W. Prentice Avenue, Littleton, CO 80123. The meeting was open to the public. Chris Veesaert presided.

**ATTENDANCE:**

Directors in attendance were:

Chris Veesaert  
Bill Geddes  
Pete Doherty  
Leo Johnson  
Bob Hart

Also in attendance were:

Judy Simonson  
Nicki Simonson  
Rebecca Hill  
Justin Meeks

**ADMINISTRATIVE MATTERS:**

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Public Hearing for Tax Liens: A motion to open a Public Hearing for Tax Liens was made by Leo Johnson and approved upon second by Bill Geddes. Resolution No. 5 was presented to the Board with Exhibit A. Leo Johnson moved to approve Resolution No. 5 with amended Exhibit A. The motion was approved upon second by Bill Geddes. Chris Veesaert then closed the Public Hearing for Tax Liens.

Minutes: The regular meeting minutes for September 19, 2022, were approved upon motion by Bob Hart and second by Leo Johnson.

**ENGINEERING & MAINTENANCE MATTERS:**

Justin Meeks presented the engineering report.

2020 Capital Improvements: JBS has completed the repair work in W. Berry Drive. JBS has addressed Martin/Martin's questions regarding the proctor information and the compaction of the Class 1 structural fill material prior to the asphalt patching. JBS has provided their final invoice for the repair work and Martin/Martin, the District Manager and legal counsel have reviewed the invoice and concluded that it does not appear to be in compliance with the executed agreement. A letter will be drafted for Board review to detail the District's discrepancies with the final invoice and breakout the amount the District is willing to pay JBS for the repair. Bob Hart moved to approve a final invoice amount of \$54,306.54 and it was approved upon second by Leo Johnson. The letter and check will be transmitted to JBS through the District legal counsel.

**BUDGET MATTERS:**

Justin Meeks presented the draft 2023 engineering budget and answered any questions. It was noted that software license fees have increased due to the acquisition of the GIS software by Autodesk which Martin/Martin uses. The maintenance fee is also a little higher as data will need to be migrated from the old to the new software platform. CCTV inspections will be scheduled for 2023 with emphasis on the Westridge area with the exception of the shopping center.

Judy Simonson gave an overview of the draft 2023 District budget and answered any questions. It was noted that Metro Water Recovery fees will increase in 2023 by over 7% and District service fees will need to increase around 7%, as well. Judy will prepare a supplemental budget for 2022 and present at the November Board meeting in the event that it is needed.

**FINANCIAL MATTERS:**

Check Register: Nicki Simonson presented the District’s check register for October 1, 2022, through October 31, 2022. Leo Johnson moved to approve the check register and it was approved upon second by Bob Hart.

Financial Statements: Nicki Simonson presented the District’s unaudited monthly financial statements for the period ending September 30, 2022 which were then approved upon motion by Leo Johnson and second by Bill Geddes.

Investment Report: Nicki Simonson gave an overview of the District’s investments. A new investment opportunity similar to the offerings of Colotrust, was presented to the Board for review.

**OTHER BUSINESS:**

Leo Johnson made the announcement that he will be leaving the Board in 2023 after 40 years of service. Members of the Board will actively look for a replacement within the community. Chris Veesaert suggested a joint Holiday/Retirement party be held at the end of the year. Nicki will research catering and schedules.

Adjournment: There being no other business, Chris Veesaert, adjourned the meeting.

Respectfully submitted,

DocuSigned by:  
  
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Leo J. Johnson, Secretary